Transit Management Training Being Offered in July Limited Seating – Registration Closes June 25 Register TODAY!

TRANSIT I – The Foundations (2-day course, 16 hours of instruction)

This course is intended to provide new transit managers with a base of information and resources to assist in navigating through the maze of transit management responsibilities. For those who have managed programs for a number of years, it provides exposure to key elements of management and transit program assessment that previously you may not have taken the time to address or implement.

This course is broken into individual modules which cover: Introductory Human Resources; Vehicle and Facility Maintenance Programs; Safety and Risk Management; General Administration for Transit Agencies; Financial Management and Introduction to the Federal Transit Administration.

*Lunch will be provided (please list any dietary restrictions in the "Brief Description" section of the registration form)

Salem, Oregon (ODOT Region 2 Campus, 885 Airport Rd SE, Building X) July 23-24, 2018 (Mon-Tues) 8:00am – 5:00pm

Warm Springs, Oregon (Kah-Nee-Ta Resort, 6823 Highway 8) July 25-26, 2018 (Wed-Thur) 8:00am – 5:00pm

Cost: \$295/participant - **Scholarships Available (link provided below)

Register <u>HERE!</u> https://www.cognitoforms.com/ODOT2/RegisterForTraining

Need some more info about this training? Email: <u>TrainingPT@odot.state.or.us</u>

If you have any other questions feel free to contact Jaimie Baldwin, Training Program Coordinator at <u>Jaimie.Baldwin@odot.state.or.us</u> or 503.986.3669.

Coming Late 2018..... TRANSIT II – The Pillars (2-day course, 16 hours of instruction)

Prerequisite for this course: SURTC's TRANSIT I

This course is designed to build upon a transit administrator's or supervisors' existing base of knowledge and is designed to help them further develop their managerial skills. The material will be presented through a combination of lecture and activities, requiring individual critical thinking and significant group participation.

This course is broken into individual modules which cover: Advanced Human Resources; Financial Planning; Intelligent Transportation Systems for Transit; Strategic Planning; Emergency Management and Continuity Planning; Ethics and Leadership.

Important Website Links

Training Website: https://www.oregon.gov/ODOT/RPTD/Pages/Training.aspx

Request a Training: https://www.cognitoforms.com/ODOT2/RequestForTraining

Training Registration: <u>https://www.cognitoforms.com/ODOT2/RegisterForTraining</u>

Scholarship Application: <u>https://www.cognitoforms.com/ODOT2/TechnicalAssistanceProgramTAPScholarship</u> <u>Application</u>

Scholarship Reimbursement Form: <u>https://www.cognitoforms.com/ODOT2/TechnicalAssistanceProgramTAPScholarship</u> <u>ReimbursementForm</u>

If you would like to continue to receive these notices for upcoming trainings and available resources be sure to sign up for the Public Transit - Training Opportunities <u>email updates HERE.</u> You will also find a training calendar and additional resources posted on the <u>Training Website</u>. If you are interested in requesting a specific type of training please fill-out the Training <u>Request Form</u> or contact Jaimie Baldwin at 503.986.3669 or <u>Jaimie.Baldwin@odot.state.or.us</u>.